

Ben Franklin Elementary PTO
May 2021 Meeting Minutes

WHEN: Wednesday, May 12, 2021

WHERE: Online- Zoom **Facilitator(s):** Kim Naughton

PTO BOARD: Kim Naughton, Dina Calu, Carrie Spiteri, Lauren Berger, Stacy Donohue, and Megan Coopersmith

ATTENDEES: Principal Jay Billy, PTO Board, BF Teachers, Ben Franklin Parents/Guardians

START TIME: 7:05 **END TIME:** 7:33

| Topic and Spokesperson | Discussion Points |
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| <p>Introductions Kim Naughton</p> | <p>Board members introduced themselves</p> |
| <p>Principal Update Mr. Billy</p> | <p>-Teacher Appreciation Week was awesome PTO provided decorations, treats, gift bags, and raffle for the teachers. It all was very nice and teachers really felt appreciated.</p> <p>-The outdoor furniture that PTO purchased for the school has been used every day</p> <p>-The plan is to come back full day next year. Mr. Billy does not know what lunch will be like next year. The time schedule might change a bit because there might need to be 5 minutes here and there for spacing and cleaning issues. The lunch schedules might look different depending if the rule is to maintain 6 feet or 3 feet. If it is 6 feet, the school might need to do some lunches in classrooms and hire more staff.</p> <p>-Have a lot of other things going on. Governor said for health reasons, people can choose remote next year. Mr. Billy doesn't know what that would look like at our school. Before summer break, school will put out an example of what the remote kids schedule would look like next year if given the choice to be remote next year. Hopefully before June 15th we will hear what the plan will be for remote next year.</p> <p>-We will have a new school counselor next year. Mrs. Rutt is moving to the high school next year. Also, Mrs. Sheffield is retiring so Mr. Billy has been doing 1st grade interviews today (it was in person interviews).</p> <p>-Mr. Billy said he couldn't wait until everyone can be in school again, but he also recognizes that some things have worked really well on Zoom. He said PTO meetings on Zoom next year is important. There were 26 participants on Zoom tonight for this meeting and he said that wouldn't happen if it was everyone having to meet in the school's library in person. He said Zoom has really helped people be more involved and has helped include more people. He also said that is the case for teacher conferences and such as well.</p> |

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| <p>Principal Update cont. Mr. Billy</p> | <p>He said next year teacher conferences might look different and back to school night might also look different now that Zoom is being used more. It is showing there is a way to include more people by having Zoom.</p> <p>-Mr. Billy thanked the PTO and PTO board for screen free week stuff for all the students</p> <p>-He reiterated that he does not know how lunches will be done next year and it's still being discussed. He said that lunches are the big headache to navigate. He mentioned that Hamilton school is not providing lunch and students must bring lunch. He also stated that all lunches are free lunches next year. The plan is to have only prepackaged lunches to start and possibly bring in hot lunches later in the year based on spacing.</p> <p>-Mr. Gerald put together 13 or 14 picnic tables. He spent several days putting them together. Mr. Billy was very grateful to Mr. Gerald for handling all of that and putting together all of those items which was a big job to do.</p> |
| <p>PTO President's Update Kim Naughton</p> | <p>-Outdoor seating, picnic tables, umbrellas, supply caddies, and cushions were purchased to help with social distancing and to provide space for outdoor learning.</p> <p>-16 picnic tables in total were purchased</p> |
| <p>Recaps</p> | <p>-Semi-screen free week: packets with activities were sent home to help get children off of screens for a bit during the week. Packet included a jump rope, paint, chalk, and bubbles.</p> <p>-Teacher appreciation: teachers received Panera gift cards, and there were raffles and signage put up to show the teachers that they are all very appreciated!</p> |
| <p>Upcoming Events</p> | <p>-Elections Julie Kriegel, former PTO Treasurer oversaw the elections Majority rules for nominees being elected.</p> <p>All accepted their nominations Mr. Billy abstained in all the voting</p> <p>PTO Board Position of President: Bonne Giglio -11 in favor, 0 opposed, 1 abstained</p> <p>PTO Board Position of Vice President 1: Sandy Cayo- 13 in favor, 0 opposed, 1 abstained</p> <p>PTO Board Position of Vice President 2: Donna Erichsen- 12 in favor, 0 opposed, 1 abstained</p> |

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| <p>Upcoming Events cont.</p> | <p>PTO Board Position of Treasurer: Kate Schumacher -13 in favor, 0 opposed, 1 abstained</p> <p>PTO Board Position of Corresponding Secretary: Nicole Bottrel- 11 in favor, 0 opposed, 1 abstained</p> <p>-New officers were instructed to reach out to outgoing officers in their position to get material or info they need for the next school year</p> <p>The new PTO board will start July 1, 2021.</p> |
| <p>Update</p> | <p>-3rd grade yearbook: will be submitted in the next week. 3rd graders should have their yearbooks by the last day of school</p> <p>-3rd grade party: will be held on the last day of school, June 17th. It will be combined with the clap-out and 2 family members for each 3rd grader will be able to join. Parents are encouraged to bring signs to hold up. Mr. Softee will be there to give out ice cream to the 3rd graders. Each 3rd grader will get a coupon for a free ice cream and teachers and staff will also receive the coupon. Parents and support people will have a pay option to purchase ice cream.</p> |
| <p>Treasurer's Report Stacy Donohue</p> | <p style="text-align: center;"><u>Treasurer's Report May 2021</u></p> <p><i>Expenses:</i></p> <p>\$870.00 Overstock (six 9ft umbrellas)</p> <p>\$1,392.34 Oriental Trading (400 classroom book/supply bins)</p> <p>\$127.93 Oriental Trading (supplies for screen free week)</p> <p>\$7,314.88 Amazon (screen free week supplies- bubbles, jump ropes, paint brushes, paint pods, sidewalk chalk, envelopes, bags, 400 supply caddies, 400 seat cushions)</p> <p>\$42.34 Go Daddy.com (website annual fees)</p> <p>\$6.39 Michael's (teacher appreciate raffle supplies)</p> <p>\$1,085.99 Panera Gift Cards (Teacher Appreciation) each teacher got \$15 gift card to purchase lunch or dinner on the PTO</p> <p>\$178.05 Megan Coopersmith (Teacher Appreciation banner and 2 lawn signs)</p> <p>\$2,619.80 Tractor Supply Co (10 outdoor learning tables)</p> <p>\$198.59 custom lanyards- teacher Appreciation per Mr. Billy</p> |

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| <p>Treasurer's Report cont.</p> <p>Stacy Donohue</p> | <p>\$72.28 blue attendance folders for main office for next year</p> <p>\$1,583.13 Treetop Products (6 more outdoor tables)</p> <p><u>Deposits:</u></p> <p>\$258.00 Jenn Starr-Kelly (spirit wear sales- Spring)</p> <p>\$215.50 Box Tops</p> |
| <p>Questions or Comments</p> <p>All</p> | <p>-Thank you all for coming!</p> <p>-Kelly Valli thanked Kim and the other board members for all their hard work throughout the years.</p> <p>-Mr. Billy said thank you to the outgoing board members who welcomed him into the school 3 years ago.</p> <p>-There will be free lunches next year. FDA approved this year that besides people eligible for free lunch, all lunches will be free next year. No lunch debt next year.</p> |
| <p>Next Meeting</p> | <p>September 2021</p> |

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