

Ben Franklin Elementary PTO

April 2022 Meeting Minutes

WHEN: Wednesday, April 20, 2022

WHERE: In person and Zoom **Facilitator(s):** Bonne Giglio

PTO BOARD: Bonne Giglio, Sandy Cayo, Donna Erichsen, Nicole Bottrel, Kate Schumacher, and Megan Coopersmith

ATTENDEES: Principal Jay Billy, PTO Board, Ben Franklin Parents/Guardians

START TIME: 7:05pm **END TIME:** 7:46pm

Topic and Spokesperson	Discussion Points
Introductions Bonne Giglio	
PTO President's Update Bonne Giglio	<p>Teacher Clubs -some have ended but some are still going and Streamkeepers starts this week -made a lot of money. -It was a successful fundraiser and activity for children</p> <p>Community Conversation re: Strategic Plan with Dr. Kasun -There will be a community conversation regarding the strategic plan of our school and families will get to speak with Dr. Kasun and express concerns and questions to him</p> <p>Planetarium School Assembly -May 23rd -PTO sponsoring a school-wide assembly -2-3 classes at a time will attend that day</p> <p>Teacher Appreciation Week and Screen-Free Week These events occur during the week of May 2-May 6 -Many activities will be happening each evening that week to encourage students to get involved and off of their devices. -Each day that week we will also be celebrating the teachers with food and items for them during school</p>
Principal Update Mr. Billy	-The students came back a little wild after Spring Break, but are settling down

<p>Principal Update cont.</p> <p>Mr. Billy</p>	<p>Information for 3rd Graders</p> <ul style="list-style-type: none"> -3rd graders: get info to PTO regarding the questionnaire, t-shirt size, and permission slip for yearbook -There is no 3rd grade graduation, but we will be doing a clap-out like we always do for 3rd graders -Second and third week of May is state testing. 3 days of Language Arts and 3 days of Math testing. We don't practice for the test, but we practice learning how to use the computer to take the test -The testing will happen in the mornings on those days -Please have children here unless they're sick. Having makeup tests takes staff out of classrooms -If you choose to opt out of testing, we will have a schedule of activities for those children <p>Miscellaneous</p> <ul style="list-style-type: none"> -May 2-May 6 is Teacher Appreciation Week -District wide-strategic plan is something state mandates we do every 5 years. We will have info meetings, discussions, and more surveys sent out. -clubs went well, kids and teachers had a great time -walking through school today was so nice- seeing kids back and happy
<p>Treasurer's Report</p> <p>Kate Schumacher</p>	<p style="text-align: center;">Treasurer's Report: April 2022</p> <p style="text-align: center;">**See last page of Meeting Minutes for Kate Schumacher's Treasurer's Report**</p>
<p>Committee Reports</p> <p>Event chairs</p>	<p>Clothing Drive</p> <ul style="list-style-type: none"> -Petra Crevier spoke -We did great and met our goal of collecting 2,000 pounds of donations!! -check should be in mail for \$265.40 -Thank you everyone! <p>Fun Run</p> <ul style="list-style-type: none"> -Bonne Giglio spoke -The event made a lot of money and it was also a really fun event -Having it take place at the high school track made it extra fun and special -Even though it was a very windy day, it was still an enjoyable event! -Kids were wearing their medals to school the next day which was nice to see! <p>Book Fair</p> <ul style="list-style-type: none"> -Kristen Paladino spoke -In person sales were \$7,941 and Scholastic will get a large chunk of that money. Our cut of the sales will be in Scholastic Dollars for this fair.

<p>Committee Reports cont.</p> <p>Event chairs</p>	<p>-Each fair, the PTO has a choice of getting cash to deposit in the PTO account or instead choose Scholastic Dollars. We got 3970 Scholastic Dollars and 800 Scholastic Dollars bonus for having multiple fairs so 4800 scholastic dollars to spend</p> <p>-We placed an order for 1000 Scholastic Dollars for leftover orders and gave Mrs. Offery 500 Scholastic Dollars to spend to purchase more books for the school library as well so the balance is 5694 Scholastic Dollars.</p> <p>-We set a goal of collecting \$300 for All For Books and we met it! The prize is a pajama day on Friday, April 29th!</p> <p>-Thanked the volunteers for helping with the book fair</p> <p>Spirit Wear orders</p> <p>-Nicole Bottrel spoke</p> <p>-38 families ordered spirit wear and the total in sales came to \$1900, but not all is the PTO profit since a large portion of the money collected goes to purchasing the spirit wear.</p> <p>-The order was placed last week and we are planning to distribute in the first week of May. The orders will go home in the children’s book bags</p> <p>3rd Grade Committee</p> <p>-Megan Coopersmith spoke</p> <p>-all third grade families, please make sure you have filled out the yearbook questionnaire, t-shirt size form, and please keep sending in photos for the yearbook at benfranklinyearbook2022@gmail.com. For more info, click here.</p> <p>-t-shirts will be ordered at the end of April and the yearbook will be finished and submitted for print in mid May so please get this stuff sent in soon!</p> <p>-3rd Grade Party is June 4th from 3:30-6:30pm.</p> <p>-The party will have lots of activities and fun for the kids. There will be cotton candy machine, italian ice truck, water fun, and lots of other stuff.</p>
<p>New Business</p> <p>Bonne Giglio</p>	<p>Nominations for Board Members</p> <p>-1st VP-gets volunteers for events Petra Crevier was nominated by Bonne Giglio and seconded by Megan Coopersmith</p> <p>-2nd VP- Handles the homeroom coordinators making sure each class has at least one coordinator for each class and reaching out to them throughout the year Rachelle Picarello was nominated by Bonne Giglio and seconded by Nicole Bottrel</p> <p>Treasurer- maintain the books and go to the bank Kristen Paladino was nominated by Bonne Giglio and seconded by Kate Schumacher</p> <p>If anyone else wants to nominate and second, you will need to do this at the May meeting</p> <p>Committees in Need of Volunteers</p> <ol style="list-style-type: none"> 1. End of the Year Carnival 2. Screen Free Week- if someone wants to take a night <p>If you want to volunteer to help, please email the PTO at bfptorocks@gmail.com</p> <p>Teacher Appreciation and Screen Free Week</p> <p>May 2-May 6 is both Teacher Appreciation Week and Screen free Week</p>

<p>New Business (cont.)</p> <p>Bonne Giglio</p>	<p>-PTO sponsors the entire week for the Teacher Appreciation Week. There will be a Cinco de mayo luncheon for the teachers one of the days -Each day that week there is something each day for the teachers and at night something each day for the students</p> <p>End of the year Carnival -June 12th -will likely hire company that has carnival games, possibly a dunk tank, carnival food -free to enter and pay structure for tickets -It will be open to the public</p> <p>Trenton Thunder Night -June 17th -kids can sing a song at the game and Mrs. LaFlamme will practice it with them beforehand</p> <p>Volunteer Appreciation Night -used to be a dinner and we're changing it this year -It will be a volunteer parent night out at Amerikick -Whoever has volunteered for PTO events this year can sign up and then drop their child/children off and have 3 hours to themselves as an appreciation for anyone who volunteered for any PTO event during the year! -June 11th from 5-8pm</p> <p>-Chalk the Walk is June 21st</p> <p>-Last day of school is June 22 and there will be a clap out that day for 3rd graders</p>
<p>Questions or Comments</p> <p>All</p>	<p>-Memorial Day parade- Ben Franklin will be marching in it. Kids can walk or ride their bike in the parade</p> <p>-an updated school directory will be sent out in the weekly newsletter email</p>
<p>Announcements</p> <p>Bonne Giglio</p>	<p>Next PTO meeting: Monday May 9, 2022 in person and virtual -at the meeting we will vote for the 3 open seats on the PTO Board</p>
<p>Adjournment</p>	<p>Thank you all for coming! Stay connected with us: Ben Franklin PTO Facebook: https://www.facebook.com/BFLawrNj Ben Franklin PTO Twitter: @bfpto Ben Franklin PTO website: http://bfpto.org/</p>

Treasurer's Report submitted by Kate Schumacher:

DATE	DESCRIPTION	AMOUNT	ADDED OR MATCHED
3/15/2022	Branch Lawrenceville Deposit	\$10,015.00	Added to: Deposit: Sales 03/15/2022 \$10,015.00
3/16/2022	Kathari Ca Us	(\$0.02)	Paypal tes
3/16/2022	Runsingup Payout Trn	\$380.16	Fun Run
3/17/2022	Check 1807	(\$191.16)	Teacher Club
3/18/2022	Check 1822	(\$269.00)	Added to: Check: Contractors 1822 03/18/2022 \$269.00
3/23/2022	Check 1826	(\$690.00)	Added to: Check: Contractors 1826 03/23/2022 \$690.00
3/23/2022	Runsingup Payout Trn	\$497.91	Added to: Deposit: Sales 03/23/2022 \$497.91
3/24/2022	Check 1823	(\$570.00)	Added to: Check: Contractors 1823 03/24/2022 \$570.00
3/25/2022	Check 1829	(\$15.00)	Added to: Check: Contractors 1829 03/25/2022 \$15.00
3/28/2022	Thank you gifts for FunRun	(\$51.79)	Added to: Expense: Meals & Entertainment 03/28/2022 \$51.79
3/28/2022	Check 1634	(\$15.00)	Added to: Check: Contractors 1634 03/28/2022 \$15.00
3/30/2022	Check 1827	(\$300.00)	Added to: Check: Contractors 1827 03/30/2022 \$300.00
3/30/2022	Runsingup Payout Trn	\$787.56	Added to: Deposit: Uncategorized Income 03/30/2022 \$787.56
3/31/2022	Check 1836	(\$15.00)	Added to: Check: Contractors 1836 03/31/2022 \$15.00
3/31/2022	Check 1821	(\$154.50)	Added to: Check: Contractors 1821 03/31/2022 \$154.50
4/4/2022	Check 1841	(\$95.56)	Contractors - Teacher Clubs
4/4/2022	Branch Lawrenceville Cash	\$878.00	Sales
4/5/2022	Check 1832	(\$15.00)	Contractors - Teacher Clubs
4/7/2022	Check 1835	(\$600.00)	Contractors - Teacher Clubs
4/7/2022	Check 1830	(\$300.00)	Contractors - Teacher Clubs
4/7/2022	Check 1816	(\$300.00)	Contractors - Teacher Clubs
4/8/2022	Check 1825	(\$15.00)	Contractors - Teacher Clubs
4/14/2022	Branch Mixed Deposit	(\$1,275.00)	Spirit Wear Expenses
4/19/2022	Check 1831	(\$390.00)	Contractors - Teacher Clubs
4/20/2022	Branch Lawrenceville Cash	\$273.00	Sales - Bookfair
4/20/2022	Branch Mixed Deposit	\$4,140.24	Sales - Bookfair
		(\$387.97)	Bonne Giglio - Fun Run Expenses
		(\$42.56)	Terri Krisak - Teacher Club
		(\$81.94)	Sheila Carnevale
		-30	Marisol
		-221	Kristen
		(\$447.00)	Teacher Appreciation - Round 1