

Ben Franklin Elementary PTO

May 2023 Meeting Minutes

WHEN: Monday, May 15, 2023

WHERE: In person and Zoom **Facilitator(s):** Bonne Giglio

PTO BOARD: Bonne Giglio, Petra Crevier, Rachelle Picarello, Nicole Bottrel, Kristen Paladino, and Megan Coopersmith

ATTENDEES: Principal Jay Billy, PTO Board, Ben Franklin Parents/Guardians

START TIME: 7:02 pm **END TIME:** 7:26 pm

Topic and Spokesperson	Discussion Points
Introductions Bonne Giglio	-Bonne Giglio-PTO President, Petra Crevier-VP1, Rachelle Picarello-VP2, Megan Coopersmith-Recording Secretary, -Nicole Bottrel-Corresponding Secretary, and Kristen Paladino-Treasurer
PTO President's Update Bonne Giglio	<p>We had Teacher Appreciation Week and Screen Free Week the first week of May. There was a Community Conversation meeting at the school. It was an open and free form Q&A for Lawrence Board of Ed members and Dr. Kasun. Wished more people attended, but it was an enjoyable meeting and the Board of Ed members were very responsive.</p> <p>Bonne Giglio is officially done with BF and this is her last meeting. Bonne loved helping guide the Ben Franklin PTO Board the last two years. She will be available to help volunteer in the future. She stated that being on the Board was a great privilege.</p>
Principal Update Mr. Billy	<p>Mr. Billy thanked Bonne for her service on the PTO. He said Bonne has been busy and active at the school for all 5 years he has been here.</p> <p>Mr. Billy thanked all the families that came out to the Community Conversation meeting. Wished more people came to listen, but it was still good having people come and have a conversation with the Board of Ed.</p> <p>Mr. Billy heard the feedback from the meeting that was requesting more ways to challenge eager learners in the school. He had a meeting with staff regarding how to enrich the curriculum for students who may get lost in the shuffle amongst special needs kids or other children that need the teacher's attention. He is always looking to find ways to differentiate the needs of all kids.</p>

<p>Principal Update cont.</p> <p>Mr. Billy</p>	<p>Mr. Billy asked families to help teach their children basic skills like how to tie their shoes or ride a bike. He says he's sending kids to LIS that can't do these things. He also said LIS has been stating that scissor skills are lacking and should be practiced more with families as well.</p>
<p>Treasurer's Report</p> <p>Kristen Paladino</p>	<p>*Please scroll to the end of the Meeting Minutes for Kristen's Treasurer's Report</p> <p>(PTO has spent a lot of money this past month, but don't be scared. The PTO is still financially ok. There were simply a lot of payments being made this time of year.)</p>
<p>Committee Reports</p> <p>Event chairs</p>	<p>Carnival: Megan spoke this Sunday, May 21 from 1-4pm. View flyer \$15 per child (adults are free)- admission includes unlimited carnival games, carnival prizes, sand art making, and a juggling show at 3pm. See some of the games & activities! Raffle tickets for sale- there are a TON of raffles to try to win (A total of 43 raffles!!) Here's the list of raffle items!! Snacks for sale- cotton candy machine, italian ice, pretzels, chips, water, and juice Volunteers get entered into a raffle for a "Lunch with Mr. Billy" prize. Five volunteers will win this prize for their child. To volunteer, visit the signup</p> <p>Dine to Donate: Petra spoke Limoncello's and Captain Paul's recently happened. It is great supporting local businesses and they are all so kind. Upcoming Dine to Donate is at Amalfi's in June. Amalfi's has an outdoor area and a safe outside for kids to play on the lawn in front. The date will be June 13 and it will be during the afternoon to evening and drinks will not be included in the percentage. So far we have made \$1586 in Dine to Donates for the year!!</p> <p>Clothing Drive Petra spoke \$155.45 made from the drive The items are repurposed for families in need</p> <p>Teacher Appreciation Week Megan spoke -This was held during the first week of May. See flyer -Each day the PTO treated the teachers and staff to delicious food or fun activities -The teachers and staff were very appreciative and thanked us for a lovely week</p>

<p>Committee Reports (cont.)</p> <p>Event chairs</p>	<p>Screen Free Week Kristen spoke -This was held during the first week of May. See flyer -There was the library, rock painting, banner making for the teachers, author night, Minute to Win It, and Rita's -Minute to Win It was so much fun and a ton of families came out to the event to have a night of family fun playing games! spent only \$380ish -Kristen wrote thank you notes to the library & author</p> <p>3rd Grade Committee Kristen spoke Ilana has submitted the yearbook-should get them around June 5 Bonne submitted order for t shirts and stickers for the 3rd grade gift Party is coming along - DJ, face painting, games, raffles</p>
<p>New Business</p> <p>Event chairs</p>	<p>This meeting served as the election for the open board positions -Megan Coopersmith voted in as President (unanimous and unopposed) -Ilana Hernandez voted in as Recording Secretary (unanimous and unopposed)</p> <p>Important Upcoming event dates BF Carnival date: May 21st March 25: Field Day 3rd Grade Party - June 9th Teach like a Pirate Day - June 14th Trenton Thunder - June 15th Chalk the Walk - June 21st</p> <p>Important Dates for the Rest of the School Year: May 21 - Carnival 1-4pm May 25 - Field Day May 26 - No School - Emergency Closing Day May 27 - Memorial Day Parade - Join us as BF Marches May 29 - No School - Memorial Day May 30 - Field Day Rain Date (if the 25th doesn't work) June 1 - LIS Ambassadors visit 3rd Grade June 2 - 3rd Grade Trip June 5 - Kindergarten Orientation (2023 Kindergarten Students Visit) 3:40 June 6 - Kindergarten Concert 2 PM June 7 - Unity Day (3rd Grade visits LIS) June 8 - 3rd Grade Art/Music Night at BF June 9 - 1st Grade Trip/3rd Grade Party 6:30-8 PM June 14 - Teach Like A Pirate Day 1:15-3:15pm</p>

<p>New Business (cont.)</p> <p>Event chairs</p>	<p>June 15 - Spirit Day & Trenton Thunder Night June 16 - No School for Juneteenth June 19 - LIS Seniors Return June 21 - Chalk the Walk for the Last Day June 22 - Last Day of School - Clap Out for Third Graders</p>
<p>Questions or Comments</p> <p>All</p>	<p>None</p>
<p>Announcements</p> <p>Bonne Giglio</p>	<p>This was the final PTO meeting of the school year!</p>
<p>Adjournment</p>	<p>Thank you all for coming! Stay connected with us: Ben Franklin PTO Facebook: https://www.facebook.com/BFLawrNj Ben Franklin PTO Twitter: @bfpto Ben Franklin PTO website: http://bfpto.org/</p>

May Treasurer's Report by Kristen Paladino:

5/15 Meeting Summary	
1. Spring Teacher Club Expenses: \$8077.24 5 (includes \$7620 for teachers and \$457 for supplies). Refunded \$438.75 for cancelled club.	
2. Paid for Third Grade Yearbooks (\$2508) and began purchasing items for party & gift (\$390); Expenses related to Carnival paid totalling \$1346; paid for Spring Spirit Wear (\$1905)	
3. We decided to take CASH for Book Fair, so we deposited \$4815 collected and paid Scholastic \$2469 (net: \$2347.01)	
4. Paid for 1st Grade Field Trip (\$470) and Green Day (\$373), sponsored \$322 for Screen Free Week and \$1342 for Teacher Appreciation Week.	
5. Deposits: \$40 in donations, \$295 for Dine to Donates, \$934 for Field Trip Payments, \$50 for Spirit Wear and \$1222 for Trenton Thunder Sales. \$183 for Clothing Drive & Amazon Smiles.	

Teacher Appreciation Monthly		
September	\$ 106.63	Back to School Gift
October	\$ 46.65	Mr. Billy
November	\$ 81.86	Vet's Day Breakfast + Honey BEE
December	-	
January	-	
February	\$ 105.74	Tissues, Birthday Kits & Cookies for Vday
March		
April		
May		
June		
Total	\$ 340.88	
Budget	\$ 1,000.00	
Remaining	\$ 659.12	

Income Categories	2021-2022	Recommended	Actual 2022-2023	Dif	Notes
Box Tops	\$ -	\$ -	\$ 143.49	\$ 143.49	
Cash Donations	\$ 3,500.00	\$ 3,200.00	\$ 3,222.26	\$ 22.26	
Coin Wars Income	\$ 1,400.00	\$ 1,226.75	\$ 1,226.75	\$ -	
Color Run Income	\$ 2,000.00	\$ 2,000.00	\$ 3,237.74	\$ 1,237.74	
Dine to Donate Income	\$ 1,100.00	\$ 1,500.00	\$ 1,586.58	\$ 86.58	*132 carr
End of Year Carnival Income	\$ -	\$ 3,000.00	\$ -	\$ (3,000.00)	
Fundraising Activity Income	\$ 300.00	\$ 2,400.00	\$ 2,435.78	\$ 35.78	
Grade Level Teacher Appreciation Luncheon	\$ 3,000.00		\$ -	\$ -	<-pass t
Insurance Refund/Reimbursements			\$ 1,590.20	\$ 1,590.20	
Fall Fest Income		\$ 1,454.50	\$ 1,454.50	\$ -	
Field Trip Offset Income			\$ 934.00	\$ 934.00	
Income Category 20			\$ -	\$ -	
Other Income	\$ 1,500.00	\$ 200.00	\$ 218.12	\$ 18.12	
Raffle/Gaming Income	\$ 350.00	\$ 250.00	\$ 244.50	\$ (5.50)	
Scholastic Book Fair Income	\$ 6,500.00	\$ 6,500.00	\$ 8,880.92	\$ 2,380.92	<-pass t
Spirit Wear Income	\$ 4,300.00	\$ 10,000.00	\$ 9,511.46	\$ (488.54)	
Teacher Clubs Income	\$ 12,000.00	\$ 30,000.00	\$ 36,808.55	\$ 6,808.55	
Third Grade Party Fundraising	\$ 2,000.00	\$ 1,000.00	\$ 1,074.11	\$ 74.11	<-pass t
Trenton Thunder Income		\$ 2,200.00	\$ 1,222.00	\$ (978.00)	
Expense Categories	2021-2022	Recommended	Actual 2022-2023	Dif	Notes
Assemblies		\$ 1,000.00	\$ 590.00	\$ 410.00	
Cash Donations - Fees			\$ 35.23	\$ (35.23)	
Coin Wars Expenses		\$ 46.77	\$ 46.77	\$ -	
Color Run Expenses	\$ 904.00	\$ 900.00	\$ 704.34	\$ 195.66	
Day of Service	\$ 500.00	\$ -	\$ -	\$ -	
End of Year Carnival Expenses	\$ 3,000.00	\$ 3,000.00	\$ 1,857.31	\$ 1,142.69	
Fall Fest Expenses	\$ 500.00	\$ 1,175.39	\$ 1,175.39	\$ -	
Field Trips	\$ -	\$ 7,500.00	\$ 3,526.00	\$ 3,974.00	
Fundraising Activity Expenses		\$ 700.00	\$ 506.20	\$ 193.80	
Grade Level Teacher Appreciation Luncheon Expenses			\$ -	\$ -	<-pass t
Insurance Expenses	\$ 499.00	\$ 2,000.00	\$ 2,082.83	\$ (82.83)	
Misc Family School Activities	\$ 200.00	\$ 355.30	\$ 355.30	\$ -	
Misc In-School Activities Expenses			\$ 26.60	\$ (26.60)	
Operating Expenses		\$ 500.00	\$ 593.22	\$ (93.22)	
Other Expenses			\$ 459.22	\$ (459.22)	*offset by
Postage & Postage			\$ -	\$ -	
Raffle/Gaming Expenses			\$ -	\$ -	
Scholastic Book Fair Expenses	\$ 7,000.00	\$ 5,000.00	\$ 6,865.49	\$ (1,865.49)	
Screen Free Week Expenses	\$ 500.00	\$ 500.00	\$ 396.71	\$ 103.29	
Spirit Wear Expense	\$ 1,500.00	\$ 10,500.00	\$ 8,419.77	\$ 2,080.23	
Teacher Appreciation Activity	\$ 4,550.00	\$ 3,100.00	\$ 2,339.94	\$ 760.06	>>>>
Teacher Appreciation Lunch	\$ 5,000.00		\$ -	\$ -	
Teacher Club Expenses	\$ 7,459.00	\$ 18,500.00	\$ 20,727.86	\$ (2,227.86)	
Teacher Request Fund	\$ 1,512.00	\$ 1,500.00	\$ 1,206.83	\$ 293.17	
Third Grade End of Year	\$ 4,630.00	\$ 5,074.11	\$ 2,897.82	\$ 2,176.29	
Treasurer Expenses			\$ -	\$ -	
Trenton Thunder Expenses		\$ 1,400.00	\$ 700.00	\$ 700.00	
Trunk or Treat	\$ 250.00	\$ 103.29	\$ 103.29	\$ -	
Volunteer Appreciation		\$ 250.00	\$ -	\$ 250.00	
Winter Event	\$ 750.00	\$ 663.26	\$ 616.94	\$ 46.32	
Income Total	\$ 37,950.00	\$ 64,931.25	\$ 73,790.96	\$ 8,859.71	
Expenses Total	\$ 38,754.00	\$ 63,768.12	\$ 56,233.06	\$ 7,535.06	
NET	\$ (804.00)	\$ 1,163.13	\$ 17,557.90	\$ 1,324.65	